

CDMS Database Update – Helpful Hints:

- 1.) A reminder: this is just an update. SCEMD appreciates all the data that you have provided to us in the past. This data has already been incorporated into the database; therefore, no one is re-creating data. We are only asking that you go through and update the data that is currently included in the database.
- 2.) The easiest way to update the data would be to log-in to the Web Portal and export the five essential facilities for your county one layer at a time. This can be done as either as an Excel Database or as a shapefile. Then, review the data, modify any of the fields, add new facilities and corresponding data, and then send that file to Melissa Berry, SCEMD at mberry@emd.sc.gov . Please remember to include the census tract ID, latitude, and longitude when you make updates.
- 3.) Remember that the data and coordinates need to be projected into Geographic Coordinate System NAD 1983. If for some reason your data is not in this format, please let me know what projection your data is, so that I can re-project it before I enter it into the Web Portal.
- 4.) Please email mberry@emd.sc.gov , if any of your data does not need to be updated. If we do not hear from you, SCEMD will assume that you have not checked your data for updates yet.
- 5.) Please send your data in either a shapefile or as an Excel spreadsheet. Unfortunately, SCEMD's email system is rejecting geodatabases (.mdb) at this time. If you have sent your data in this format and have not heard from us, we probably did not receive it. We apologize for any inconvenience this may have caused. We hope to find a solution to correct this issue in the future. Thank you for your cooperation in this matter.